

ATTENTION

Use this form to submit a Change of
Graduation Date or Change of
Graduation Major

Sign where it says Student
Signature and submit your
completed form to OSAS in
Shidler B-101.

**No handwritten forms will be
accepted!**

UNIVERSITY OF HAWAI'I AT MĀNOA
APPLICATION FOR DEGREE / CERTIFICATE

PLEASE PRINT CLEARLY

Name _____ UH Number _____ - _____
Family/Last First Middle

Phone: _____ Email: _____

Name (first middle last) in upper/lower case as it will appear on your diploma. Titles are to be excluded. Limit to 45 characters.

Important: Acceptable names will be determined by your name on record with the University. SAS - Name verified on STAR _____

DATE OF EXPECTED GRADUATION: [] FALL [] SPRING [] SUMMER YEAR: _____

Degree Sought-Circle One: DARCH (Thesis/ Non-Thesis) BA BFA BS B ED BBA BMUS BSW
JD (Law) MD (Medicine) PCERT

MAJOR: _____ COLLEGE: Shidler College of Business Minor (If Applicable) _____
(For B ED & PCERT, indicate your major as ELEMENTARY EDUCATION, SECONDARY EDUCATION or SPECIAL EDUCATION)

Hometown: _____
(Los Angeles, California; Lihue, Kauai; Seoul, Korea, etc)

Your name and hometown will be printed in the commencement program. Please initial ____ if you have requested non-disclosure and would like to have your name appear in the commencement program.

For summer applicants, indicate the commencement program in which you wish to have your name printed: SPRING FALL (circle one only)

Important (for Summer applicants only): If you have requested to have your name printed in the Spring Commencement Program and your application is received after the deadline for printing the Spring Commencement program, your name will appear in the Fall program.

Student Signature: _____ Date: _____

- 1. This application must be completed no later than three weeks after instruction begins during the semester of graduation and no later than June 1st for the Summer Session.
2. The fee for processing your graduation application is \$30.00.
3. Payment may be submitted to the Manoa Cashier's Office, QLCSS 105 or online through MyUH Portal 7 to 10 days after submission of approved application..
4. Any changes on this form should be reported immediately to Student Academic Services Office.
5. Diplomas will be available for pick-up ten weeks after graduation at Admissions and Records, QLCSS Room 010.

College Student Academic Services Signature: _____ Date: _____

REQUEST TO MAIL DIPLOMA
(COMPLETE THIS SECTION ONLY IF DIPLOMA IS TO BE MAILED)

Foreign Air Mail requires special handling—See Admissions & Records Office, QLCSS 010 (808-956-8010)

PLEASE PRINT CLEARLY

NAME: _____

MAILING ADDRESS: _____

Important: Address information provided will be used solely for the purpose of mailing your diploma. You may update your mailing address online on MyUH. You may also submit a written request to Admissions and Records to update your mailing and/or permanent address.

College SAS Use Only _____

A&R Use Only

Banner Term: _____ SHADEGR: _____ Fee (BODF) _____ Thesis Fee (BODT) _____

SHADIPL: Name _____ Hometown _____ Mailing Address _____

Inactivate next SGASTDN: _____

Init./Date: _____