University of Hawaii at Manoa
Shidler College of Business
School of Accountancy
Accounting Information Systems (Acc 409)
Spring 2012
(January 9 to May 11)

Professor: Liming Guan
Office: SCB A406
Phone: 956-7002
Email: Lguan@hawaii.edu
Office hours: By appointment

Class Time: Wednesday 6:00pm-8:45pm
Class Location: SCB D103


Course description: Accounting systems analysis, control and design in manual and computerized environments. Knowledge and skills of information technology for auditing AIS systems. Hands-on experience with computerized accounting systems.

Attendance: Attendance is expected. If you cannot attend a class, it is your responsibility to find out what happened and what was assigned.

Late Submission: Late submission of homework and projects will still be accepted. However, a 10% credit loss will accrue for each calendar day the assignment is overdue.

Grading:

Points are distributed as follows:

Projects, assignments, quizzes, presentations 75
Midterm Exam (date: March 7, 2012) 100
Final Exam (date: May 9, 2012) 100
Total 275
Final class grade will be as follows:
90% - 100%: A; 87% – 89%: A-; 83% - 86%: B+; 80% -82%: B; 77%–79%: B-; 73%–76%: C+;
70%-72%: C; 67% - 69%: C-; 63% - 66%: D+; 60% - 62%: D; less than 60%: F.

Academic Dishonesty: Academic dishonesty or misconduct is neither condoned nor tolerated at University of Hawaii, and certainly not in this class. See the Student Handbook for information on procedures regarding academic dishonesty and misconduct. All university sanctions apply. The worst possible sanction is to be expelled from the University.

Services for Students with Disabilities: If you feel you need reasonable accommodations because of the impact of disability, please 1) contact the KOKUA Program (V/T) at 956-7511 or 956-7612 in room 013 of QLCS; 2) speak with me privately to discuss your specific needs. I will be happy to work with you and the KOKUA Program to meet your access needs related to your documented disability.

Withdrawal/Drop Policy: The student has the responsibility to withdraw from the course. If a student stops attending class and does not drop the course, a grade of "F" will be assigned at the end of the semester.

For Students Taking This Course for Graduate Credit: The student should indicate this intent early in the semester, realizing that additional work may be required. Also, the student needs to obtain an approval form from OSAS.

Emergencies: In the event of disturbances before or during class time (for example, bomb threats), meet the instructor in the grassy area on the south side of George Hall. You will be given further instructions at that point. On days of scheduled exams, you will be directed to an alternate classroom to take the exam.

If it is deemed necessary that changes be made the syllabus, the instructor reserves the right to make changes. Any changes made will be as fair and consistent as possible.
Tentative Class Schedule

Meeting 1  1/11  Introduction
Meeting 2  1/18  Traditional accounting information systems; **Project 1 due**
Meeting 3  1/25  Systems Understanding Aid (1)
Meeting 4  2/1   Systems Understanding Aid (2)
Meeting 5  2/8   Systems Understanding Aid (3)
Meeting 6  2/15  Peachtree lab
Meeting 7  2/22  Internal control concepts; **Peachtree project due; Systems Understanding Aid project due**
Meeting 8  2/29  Accounting transaction cycles; Statement of cash flows
Meeting 9  3/7   **Midterm exam – at 6:00pm in class**
Meeting 10 3/14  Systems design in business and accounting (1)
Meeting 11 3/21  Systems design in business and accounting (2)

3/26-3/30 Spring Recess – No class

Meeting 12 4/4   Computer lab on database (1)
Meeting 13 4/11  Computer lab on database (2)
Meeting 14 4/18  System development life cycle; IT audit and controls
Meeting 15 4/25  Introduction to enterprise resources planning systems and controls; **final project due**
Meeting 16 5/9   **Final exam – at 6:00pm (E102 and D103)**