

Auditing - SYLLABUS – Summer Session II - 2020

ACCOUNTING 418.701

Writing Intensive Focus Requirements are Underlined.

• *The professor reserves the right to make changes to this syllabus at any time for any reason*

Prerequisite: Accounting 323 and 409 with a grade of C- or better.

Lecturer: Dustin T. Verity; CPA.CITP, CGMA

Required materials:

1. *Auditing & Assurance Services: A Systematic Approach*; 11th Edition, by William Messier Jr and Steven Glover and Douglas Prawitt. ISBN10: 1259969444, ISBN13: 9781259969447. Copyright: 2019.
2. Access to Connect.
3. Tableau (license keys to be provided by the instructor prior to the start of the course).
4. A computer with functioning camera, speaker and microphone and connection to the internet.)

E-mail: UHAcc418@gmail.com. Always use this e-mail account for course correspondence.

Class Dates: July 6 to August 14, 2020

Class Times: Tuesdays & Thursdays, 6:00 PM - 9:30 PM.

Method: Online via Zoom. Zoom sessions at the class times indicated on the Schedule of Courses. This requires you to have reliable access to a **computer with functioning camera, speaker and microphone** and connection to the internet.)

Office Hours: 5:00 PM - 6:00 PM Tuesdays and Thursdays. Office hours will be held via Zoom by appointment. Students may also e-mail questions, which will typically be responded to within 72 hours **unless the information was covered in class**. See also **Missed Classes** below.

Objective: This course provides students with an introduction to the art of auditing. The emphasis of the course will be on independent financial statement audits, but much of the material learned will have applicability to other types of audits as well. After completing the course the student should have a working knowledge of what is required for a successful audit, as well as, the types of deficiencies that commonly lead to audit failure and how to identify those deficiencies. The course is not specifically designed to prepare students for the auditing section of the CPA exam; however, a student who diligently and carefully studies all of the required materials for this course should have no trouble passing that section of the exam.

Pedagogy: Learning is facilitated through the use of assignments, lectures, and presentations.

Grading: The final grade will be calculated as follows:

Item	Weight
Participation	5%
Mini-cases and Tableau	5%
<u>Writing assignments</u>	<u>40%</u>
Mid-term I	15%
Mid-term II	15%
Comprehensive final	20%
	<u>100%</u>

Grades given for this course will be A, B, C, D, and F. No “+”s or “-”s will be given.

Participation. Participation will be based on active class participation, discussion of problems covered in class, progress in Connect Smart Book 2.0, as well as, attendance. Just showing up online is not sufficient to receiving a passing score.

Mini-case and Tableau assignments. There are several mini-case and Tableau assignments included in this course. Each assignment is due as noted below in the assignments chart. These will need to be turned in prior to the start of each class and will be discussed as a group.

Writing assignments. There will be 21 writing assignments of one to two pages in length. These papers should be typed on 8.5” X 11.0” paper, 1.5 spaced, Arial font (font size of 11), and default margins of 1” top/bottom and left/right in Microsoft Word. Each writing assignment is worth 1% towards the final grade. **Twenty papers must be turned in or a grade of “F” will result.** Please see below for the list of writing assignments and further guidance.

Exams. There will be two mid-term exams and one final exam. The first mid-term exam will include material covered up to that point; the second will include material covered subsequent to the first. The final exam will be comprehensive. **Exams will be timed and are open book/computer.**

No make-up exams will be given unless a doctor’s note can be provided. It is the student’s responsibility to contact the Lecturer to make alternative exam arrangements. Make-up test will not be awarded any additional points that may have been awarded due to curving. Additionally, the overall score will be reduced by 10 points for each class that is held subsequent to the missed exam date until the exam is made up.

Course Material:

Month	Date	Chapter(s)	Topic
Jul	7	1 2 3	An Introduction to Assurance and Final Statement Auditing The Financial Statement Auditing Environment Audit Planning, Types of Audit Tests, and Materiality
	9	4 5	Risk Assessment Evidence and Documentation
	14	6 7	Internal Control in a Financial Statement Audit Auditing Internal Control over Financial Reporting
	16	1 - 7 8 9	Midterm Exam I Audit Sampling: Tests of Controls Audit Sampling: Tests of Account Balances
	21	10 11	Auditing the Revenue Process Auditing the Purchasing Process
	23	12 13	Auditing the Human Resource Process Auditing the Inventory Management Process
	28	14 15 16	Prepaid Expenses, Intangible Assets, and Property, Plant, and Equipment Long-term Liabilities, Stockholders' Equity, and Income Statement Accounts Cash and Investments
	30	8 – 16 17	Midterm Exam II Completing the Audit Engagement
Aug	4	18 19	Reports on Audited Financial Statements Professional Conduct, Independence, and Quality Control
	6	20 21	Legal Liability Assurance, Attestation, and Internal Auditing Services
	11	B	Data Analytics in the Audit
	14	ALL	FINAL EXAM

Plagiarism/Academic Dishonesty: Any student taking credit for another's work will receive an "F" on that assignment and be reported to the School of Accountancy for Academic Dishonesty. As such, it is extremely important to use properly cite others works.

Writing assignments: The students will be required to write a one to two-page paper on each Writing Assignment listed below. The due dates and cases are noted in the table below.

All assignments: Assignment are due on the date noted below, before class. **Late papers will be marked down.**

Chapter	Writing Assignment	Mini-case	Tableau	Due Date
1	Discussion Case 1-29	Intro	01-01 through 01-02	7.09
2	Discussion Case 2-26 and 2-27	N/A	02-01 through 02-04	7.09
3	Discussion Case 3-33	(a) Client Acceptance, (b) Planning Memo, and (c) Materiality and Tolerable Misstatement	N/A	7.09
4	Discussion Case 4-33	Understanding the Entity and Its Environment	04-01 through 04-04	7.14
5	Discussion Case 5-40 (Parts I & II)	(a) Preliminary Analytical Procedures and (b) Inventory Testing	05-01 through 05-02	7.14
6	Discussion Case 6-32	(a) Control Environment and Internal Control Documentation and (b) Tests of Controls (Part A)	N/A	7.16
7	Internet Assignment 7-46	N/A	07-01 through 07-03	7.16
8	Discussion Case 8-32	Tests of Controls (Part B)	N/A	7.21
9	Discussion Case 9-27	N/A	N/A	7.21
10	Discussion Cases 10-31 and 10-32	Accounts Receivable Tests of Details	10-01 through 10-03	7.23
11	Discussion Case 11-32	Search for Unrecorded Liabilities	11-01 through 11-03	7.23

Chapter	Writing Assignment	Mini-case	Tableau	Due Date
12	Discussion Case 12-28	N/A	12-01 through 12-03	7.28
13	Discussion Case 13-33	N/A	13-01 through 13-02	7.28
14	Discussion Case 14-29	N/A	N/A	7.30
15	Discussion Case 15-25	N/A	N/A	7.30
16	Internet Assignment 16-31	Audit of Cash	16-01 through 16-02	7.30
17	Discussion Cases 17-28 and 17-29	N/A	N/A	8.04
18	Discussion Case 18-29	N/A	N/A	8.06
19	Discussion Cases 19-34 and 19-36	Ethics	N/A	8.06
20	Discussion Cases 20-30 and 20-31	N/A	N/A	8.11
21	Discussion Case 21-36	N/A	N/A	8.11

File names: File names should be in the following format for all assignments:

“Lastname.assignment#.doc or xlsx”

Please note that cited work should not account for more than 1/3rd of the total paper.

Student Conduct Code: Students should be familiar with the University Student Conduct Code (“Code”). If a student is caught committing an act of Academic Dishonesty, as defined in the Code, they will receive a grade of “F” for the course and be referred for disciplinary action as provided for by Section III of the Code.

Attendance: Attendance at all classes is mandatory. Absence from four or more classes without a legitimate excuse (as determined by the professor on an individual basis) will result in a grade of “F” regardless of the student's performance on the exams and writing assignments.

Missed Classes: Students are responsible for the material covered during the missed class. Please make arrangements with other students for the information covered. The Professor will not respond to e-mails requesting information covered during a missed class. Likewise, there will not be any make-up exams or presentations.

Disability Access: All students are encouraged to contact the KOKUA Program to determine if they have a disability that would benefit from accommodation. Services are confidential and students are not charged for them. Contact KOKUA at 956-7511 (voice/text), kokua@hawaii.edu, or Queen Liliuokalani Center for Student Services, Room 13.

School of Accountancy Mandated Disclaimer: This syllabus is a general plan for the course. Changes may be necessary.

CBA Mandated Disclaimer: Minor changes may be made in the course content as the semester progresses.

Special Note on Bomb Threats: If conditions warrant the evacuation of the classroom during an exam students will be advised of the alternate exam site and proceed to that site. Students should take all of their personal belongings with them from the classroom because they will not be allowed back in until the building is declared safe. Students are reminded that they are required to obey the instructions of all uniformed police and fire personnel in an emergency.
