

UNIVERSITY OF HAWAII AT MĀNOA

ACC 210 Introduction to Accounting II
Fall 2023

INSTRUCTOR INFORMATION

Name: Susan Ee

✉: susamml@hawaii.edu | ☎: (808) 956-7445 | 📅: T/R 10:30–11:00am [BusAd A408] **

📅 Meeting Link: <https://meet.google.com/vdn-jsqw-qwr> **

COURSE INFORMATION

When: T/R 09:00–10:15am Where: BusAd G103

Prerequisite: ACC 200 (“C-” or better); Sophomore standing (25 credits earned)

This course is Part II of the introduction to financial and managerial accounting and methods used to record and report managerial and financial information to decision makers internal and external to the firm. For the course subjects to be covered and learning outcomes, please refer to [ACC 210 Introduction to Accounting II \(3\) | The Shidler College of Business \(hawaii.edu\)](#).

This course participates in the Bookstore’s Interactive Digital Access Program (IDAP) that the student will access the course material digitally via Laulima. Your content will be available by the first day of class.

COURSE MATERIALS

- ★ **Textbook** – *McGraw-Hill, Financial and Managerial Accounting, Information for Decisions, 9th Ed., John J. Wild and Ken W. Shaw.*

NOTE: See your IDAP welcome email (Subject Line: “IMPORTANT: You have enrolled in an IDAP Course”) for further information and instructions.

- ★ **Learning Management System** – *McGraw-Hill (“MH”) CONNECT*. This is the cloud platform you will need to access to manage and complete your course assignments. Complete your student registration as instructed in the class welcome email (Subject Line: Welcome to ACC 210 CRN 77211).

IMPORTANT: Once signed in, make sure you have a green icon in the grade sync column.

- ★ **Supplemental Learning Application** – *SHARPEN*. This is a free study app by McGraw-Hill that you can use to study, take practice quizzes, and stay on track for our course. It’s fun, fast, and easy to use! Register for a free user profile with your school email address at <https://studysharpen.com/>.
- ★ *Basic calculators*. Calculator apps on any smart devices are not permitted for any in-class tests and the final examination.

DROPS / WITHDRAWAL / INCOMPLETE

The deadlines to drop or withdraw from this course (by 4:00 pm HST) are as follows:

- ★ 08/29/2023 - 100% tuition refund
- ★ 09/12/2023 - 50% tuition refund
- ★ 10/30/2023 - Official withdrawal (“W” grade)

For more detail, please refer to [Academic Calendar Fall 2023 | Office of the Registrar \(hawaii.edu\)](#).

UNIVERSITY OF HAWAII AT MĀNOA

Incomplete ("I" grade) is solely at the instructor's discretion and for students with unforeseen extenuating circumstances. This grade option would only be assigned to a student who is unable to complete a small fraction of the course requirements AND has earned a grade of "C" or above at the time of requesting an incomplete.

ASSESSMENT & GRADE

The course grade will be based on a total of 1,000 points (subject to change) distributed under the following categories:

- ★ Homework assignments (35%). A late penalty of 25% is applicable if submitted after the due date.
- ★ Exam & tests (50%): Closed book and notes in general, with exception for online tests only. Only basic calculators are allowed during tests. Make-up is at the instructor's discretion and allowed for documented emergencies only with reasonable prior notice.
- ★ Class participation or quizzes (5%). As announced.
- ★ Financial statement project (10%). To be announced.

Categories	Points	%	
MH Connect Assignments	350	35%	50%
Class Participation	50	5%	
Financial Statement Project (TBD)	100	10%	
Review Test 1: Chapters 1-3	100	10%	50%
Review Test 2: Chapters 4-6	100	10%	
Review Test 3: Chapters 7-9	100	10%	
Final Exam: Chapters 1-12	200	20%	
	1,000	100%	

The final course grade will be based on letter grades with pluses (+) and minuses (-) as follows:

	A	B	C	D	F
	900 - 1000	800 - 899	700 - 799	600 - 699	> 600
+	1,000	870 - 899	770 - 799	670 - 699	
	950 - 999	830 - 869	730 - 769	630 - 669	
-	900 - 949	800 - 829	700 - 729	600 - 629	

For admission to Shidler College of Business, **C (73% or 730 points)** is the minimum grade required for satisfactory completion of this course. For your academic planning, please refer to [Admissions Requirements | The Shidler College of Business \(hawaii.edu\)](#).

DISABILITY ACCOMMODATION

If you are a student with a documented disability, please contact the **KOKUA Program** at [KOKUA PROGRAM - Office for Students with Disabilities | University of Hawaii at Manoa](#) for free and confidential assistance to coordinate the accommodations needed.

ACADEMIC ETHICS

The University expects students to maintain standards of personal integrity that are in harmony with the educational goals of this institution; to respect the rights, privileges, and property of others; and to observe national, state, and local laws and University regulations.

For examples of the types of behaviors that conflict with the community standards that the University values and expects of students, please refer to the University Student Conduct Code at [Student Conduct Code | Division of Student Success - University of Hawaii at Manoa](#). Engaging in or attempting to engage in any of these behaviors will subject the student to disciplinary sanctions that may be imposed by the Dean of Students in accordance with the Student Conduct Code.

TITLE IX

The University is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. If you or someone you know is experiencing any of these, the University has staff and resources on your campus to support and assist you. Staff can also direct you to resources that are in the community.

If you wish to remain **ANONYMOUS**, speak with someone **CONFIDENTIALLY**, or would like to receive information and support in a **CONFIDENTIAL** setting, contact the resources available here: [Office of Title IX - Resources | University of Hawai'i at Mānoa \(hawaii.edu\)](#). To **REPORT** an incident of sex discrimination or gender-based violence including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence or stalking as well as receive information and support, contact:


Director and Title IX Coordinator
2500 Campus Road, Hawai'i Hall 124 Honolulu, HI 96822
(808) 956-2299
t9uhm@hawaii.edu

MAKE-UPS

All tests and the final examination must be taken as scheduled. At the instructor's discretion, request for a make-up is granted only under the following conditions:

- ★ Timely written notice, via Google Chats or email from a valid UH student account only, given to the instructor prior to the test day,
- ★ Due to unforeseen, emergency, or urgent personal situation or health condition only,
- ★ Make-up test (for in-class tests only) must be timely arranged (at least 3 days in advance) during the normal hours of operation of the Testing Center (UHM Student Success Center) as it so directed via this link at [Testing Center | \(hawaii.edu\)](#), **AND**
- ★ Make-up must be completed prior to the day of the graded test release to the class.

REMINDERS

1. ** To schedule a non-regular office or a virtual meeting in advance, please **message** your instructor via **Google Chat**  and include **"Meeting Appointment Request"** in the first chat line.
2. In the event of disturbances before or during class time (for example, bomb threats), please meet the instructor in the grassy area on the south side of George Hall. You will be given further

instructions at that point. On days of scheduled exams, you will be directed to an alternate classroom to take the exam.

3. Professional conduct with your peers and instructor is expected in and outside of the classroom.
4. Silent all mobile devices when class is in session.
5. Review the assigned chapter and applicable study materials posted in Lulima before class. As classroom instructions are intended to expand or deepen student comprehension, your advance preparation will enhance your classroom learning and engagement significantly.
6. For the best learning outcome, you are advised to spend at least 2 to 3 hours outside of class for every hour of class contact time for chapter study and assignments. As we meet 1.25 hours 2x per week, please be prepared to commit at least 5 to 10 hours outside of class weekly.
7. Keep up with your assignments. Consistent effort and timely completion will determine your final grade outcome:
 - Review MH Connect and Lulima class site regularly for due dates and class updates.
 - When missing class, please follow up with your classmates first. Absence and lack of knowledge are not valid excuses.
8. Please email instructor from your UH account (hawaii.edu) only. Any emails from a non-UH account as well as those deemed in violation of the University community norms and standards will not be responded.
9. Lulima Resource folder:
 - Syllabus and Class Planner
 - Chapter resources – review notes, classroom illustrations and exercises

DISCLAIMER

The syllabus is intended as a general guideline only and is subject to revision.