School of Accountancy Faculty Meeting Minutes
March 12 2018
1:30 p.m. to 3:00 p.m.

Attendees: Shirley Daniel, Roger Debreceny, Liming Guan, Boochun Jung, Thomas Pearson,, Tu Xu, David Yang, and Hamid Pourjalali

Excused Absence: Jian Zhou, Manu Ka'iama, Jenny Teruya, Mary Woollen,

The meeting commenced at 1:35 p.m.

Minutes of February 16, 2018 were approved (as it appeared on the shared google sheet).

As Assistant Dean Robin Hadwick was not able to attend the meeting, MAcc Assessment issues was not discussed. Will be covered in April 30th meeting

It was decided that the Recruiting committee makes its determination in the area of interest (in order of importance) for the upcoming year. It is possible that Dean Roley provide an additional line to the SOA and as such the committee should determine the area of need and interest for two positions.

Pourjalali reported that the first call for HARC 2019 was sent and the interest remained strong.

Debreceny reported that Data Analytics was successfully offered and completed. All grades and certificate were issued and given to attendees.

Pearson asked for feedback on his powerpoint and points of discussions on his upcoming meeting with the Board of Accountancy. It was suggested that he emphasizes on three points: The passing rate being low, the SOA offering the classes that are necessary for successful completion of CPA exam, and students are not taking the necessary classes as they are not required by the Board. The faculty thanked Pearson for representing the SOA at the Board meeting.

The first reading of adjustment to Emeritus policy was done. The adjustment is as follow:
The recommendation of School of Accountancy faculty on emeritus status for retired (retiring) faculty will be made only after the opportunity is provided to all full-time faculty members to voice their recommendations. For example, via an anonymous vote of full-time faculty that provides opportunity for their written comments. The full-time faculty are encouraged to consider retired (retiring) faculty of worthy of emeritus status if he/she has been a contributor to accounting education and research as indicated by following examples (here we can use the examples provided in the policy) :

Daniel provided her suggested changes in the faculty work-load policy. The following were approved to be added to the policy (the colored red words are added)

On page two of the policy:

Determination of Workload
The BOR sets the standard teaching load for faculty at UH Mānoa at 24 semester credit hours (eight 3-credit hour courses) per academic year. UHM policy acknowledges that faculty

engages in a wide range of instructional and non-instructional activities to meet their obligations in teaching, research, and service. In recognition of this fact, the BOR have accepted 18 semester credit hours (3&3) as the standard teaching workload for Mānoa faculty, and they have adopted policies that permit variations below and above that standard for individual faculty members. Because the Shidler College aspires to be ranked among the top public business schools in the U.S., teaching loads in the school of accountancy should be consistent with these peers, and will need to reflect agreements reached in recruiting new faculty with expectations of high research productivity.

On top of page three change the sentence from "The following are **College** guidelines for determining workloads roughly based on the percentage time on various activities" to "The following are **School of Accountancy** guidelines for determining workloads roughly based on the percentage time on various activities."

On page three of item 2 of policy changes to:

Teaching a "typical" class requires 25% of a faculty member's time per week. This number will vary, depending on factors such as the level of the class (lower division, upper division, graduate level), the number of sections of a given course being taught, whether the course is writing or technology intensive, whether the course includes significant technical content that must be updated each semester, the class size/number of students, and the type of students. It is understood that some courses, particularly new ones, may require additional time to prepare and teach.

On page three item 3 of the policy changes to:
3) Research activities include conducting research and all forms of writing, publishing, and editing relevant to one's discipline, especially the publication of significant scholarship. This includes but is not limited to writing papers, submitting papers to academic journals and conferences, writing books and book chapters, reviewing papers for academic journals and conferences, serving on research journal editorial boards, serving on PhD dissertation committees, writing research grant proposals, and serving on research grant review panels. It also includes recognition for scholarly or professional accomplishment such as receipt of prizes, awards, and grants, especially extramural grants, election or appointment to office in professional organizations, and other forms of recognition. Publication in journals that are listed on the Shidler journal list and in journals ranked as A or A* in the ABDC journal list, or other established journal rankings such as the Financial Times, Business Week and UT Dallas lists, provide strong evidence of faculty productivity.

Pourjalali reported that the grading policy is in discussion at the CPC and he expected that it would be brought to the attention of Faculty Senate.

Debreceny reported on his discussion with Teruya with regards to Acc201, Acc202, such as adding a service-industry-related project, and starting small steps in the use of data (provided and available online) for decision making. Pourjalali suggested that a four-member-team discuss the

course Spring and develop an outline before the end of Spring semester. Pourjalali, Debreceny, and Teruya will be a member of this time.

The following items will be discussed in April 30th meeting:

Teaching improvement (Daniel's email)
MBA/MAcc (Marc Endrigat's email)
MAcc Assessment