

RECOMMENDATION FOR APPOINTMENT OF THE SOA DIRECTOR

This policy is based on University of Hawaii Professional Assembly contract and the relevant portions of **ARTICLE XXIII** are reported below (adjusted for the purpose of Directorship of the School of Accountancy):

The Dean of Shidler College shall appoint Director of the School of Accountancy for periods up to three (3) years. The appointments are renewed annually.

The School of Accountancy Director shall be tenured at Rank 4 or higher or if not tenured, shall be at Rank 4 or 5.

Faculty Members in the School of Accountancy shall consider and recommend a bargaining unit member to serve as Director.

The process for the SOA faculty making a recommendation for the Director shall commence at least 45 calendar days prior to the date on which the recommendation must be submitted to the Dean or other appropriate University official. If that date falls during the off-duty period for nine month faculty the process will begin at least 45 days prior to the end of the duty period.

Within seven days of the commencement of the process any person who is eligible to serve as Director may put their name forth for consideration for the recommendation of the faculty provided that they agree to serve as Director only if recommended in accordance with these procedures or if the SOA makes no recommendation.

If one or more faculty members put their name forth for consideration the SOA faculty will vote on the candidate(s). The voting will commence by the Department Personnel Committee Chair (or convener, if chair is not elected) no sooner than ten days and no later than 14 days after the process has begun. The vote may be conducted electronically and the opportunity to vote shall be provided to all full time faculty members and those teaching seven or more credit hours during the voting semester.

The voting results shall be reported to the Dean of Shidler College and the SOA faculty.

Prior to the appointment or reappointment, the Dean of Shidler College shall use the voting results as a method of consultation with all the SOA Faculty Members wishing to participate to receive their recommendation. If there is no consensus among the Faculty, Dean shall consider both the majority and minority views before making an appointment. Should there be a consensus among the Faculty Members as to who should serve as the Chair, and the recommendation is rejected, the Dean shall meet with the Faculty Members and provide a written statement setting forth the reasons for selecting another Faculty Member.